

POLICY STATEMENT

Policy Title:	NORDP Board Eligibility and Composition
Effective Date:	12/20/2022
Approved by:	NORDP Board of Directors
Responsible Body:	Nominating Committee, Board of Directors

I. POLICY STATEMENT

This policy intends to document the eligibility requirements of potential board candidates for NORDP, define designated seats, and provide guidance to the board on eligibility changes during tenure.

II. GUIDELINES

A. Eligibility Criteria

All members of NORDP in good standing who meet the qualifications outlined in the Nominating Committee's Election Procedure Guidelines are eligible to apply for Board of Director positions. Current board directors whose terms are expiring are eligible for nomination and re-election unless they have already served two consecutive terms, including partial terms, in which case they must wait at least one year before becoming eligible for re-election.

B. Board Composition

i. Designated Seats

To ensure the NORDP board includes the perspective of research development professionals who work at a broad range of organization types and sizes, three board positions have been designated for candidates from the following:

- One position for candidates from a predominantly undergraduate institution (PUI)¹.
- Two other positions for candidates from a minority-serving institution (MSI)² and/or a regional institution³.

¹ PUIs are institutions that meet at least one of the following criteria: 1) Eligibility for the NIH Research Enhancement Awards (R15), and/or 2) Eligibility for NSF Research at Undergraduate Institutions (RUI) programs, and/or 3) Carnegie classification of Master's Colleges and Universities – Smaller programs (M3), Baccalaureate (BA), Baccalaureate/Associate's (BA/AA), or Associate's colleges (AA).

² As defined by Title III, Part F (20 U.S. Code §1067q) of the Higher Education Act, minority-serving institutions are either (1) historically black colleges and universities (HBCUs) or predominantly black institutions, (2) Hispanic-serving institutions, (3) tribal colleges and universities, (4) institutions serving Alaskan natives or Native Hawaiians, (5) institutions serving Asian-Americans and Native American Pacific Islanders, or (6) non-tribal institutions serving Native Americans.

³ A regional institution means a college or university that has average research expenditures over the past three years (based on NSF data) of less than \$50,000,000 and is not a qualifying PUI.

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All other members of the board will be elected from the membership at large. If no qualified candidate for one or more of the designated positions is identified through the nomination process, those positions will remain open until filled by appointment by the board or during the next election cycle.

ii. Organizational Limit

No more than two individuals employed by the same organization may serve concurrently on the board of directors.

iii. Directors Affiliated with For-Profit Companies

A majority of the board directors shall be full-time employees of non-profit organizations with a research mission.

iv. Change of Employment During Board Term

If an elected board director has a change in employment during their tenure, the elected board director shall complete a new Conflict of Interest disclosure. If the elected board director is switching the type of organization (e.g., from an institution of higher education to a for-profit company), leaves a designated institution (i.e., MSI, PUI, or regional institution), or if their move would cause the organization to exceed the limit on board representation, the Board of Directors shall reassess the composition of the board, and during the next election cycle strive to recruit new board members(s) to fulfill the unmet criteria.

Approved by the NORDP Board of Directors at its meeting on 12/20/2022